

SRI DHARMASTHALA MANJUNATHESHWARA COLLEGE (AUTONOMOUS)



UJIRE-574 240

DAKSHINA KANNADA, KARNATAKA STATE

(Re-Accredited by NAAC at 'A++' Grade)

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Student Performance Monitoring Committee – 2022-23

To

All Mentors

Dear Sir/Madam

You are kindly requested to cooperate for the effective implementation of the mentorship venture in the college.

1. Mentors are requested to conduct regular interactions with the mentees.
2. Mentorship venture in the college should bring about appreciable changes in the behavior of the students along with helping them to overcome the hurdles.
3. Mentors are requested to enter mentees details and grievances addressed in the work diary as well as in the mentor's diary.
4. Mentorship should focus on overall development of the students.
5. Have an interaction with the mentees once in a month whereas mentees should be individually focused and interacted on regular basis.
6. Mentors must collect and document the detailed information of the mentee including his/her field of interest, career focus, academic progress etc.
7. Mentors must communicate their time of availability in the working days to the mentees for interaction.
8. Any activities regarding mentorship should be properly documented with the signature of mentees in the work diary/mentor's diary.
9. Mentors must counsel the mentees regarding their career.




Principal,
Sri D.M. College,
UJIRE - 574 240.